

## MALAWI HUMAN RIGHTS SUPPORT PROJECT

### 2013 Annual Work plan

Country: Malawi

**CP Outcome/UNDAF key Priority 4:** National institutions effectively support transparency, accountability, participatory democracy and human rights

**UNDAF Outcome - 4.1:** National Institutions foster democratic governance and human rights to promote transparency, accountability, participation and access to justice for all especially women and children by 2016

**Expected UNDAF Output 4.1.5:** National institutions have capacity to promote and protect human rights, especially the vulnerable, women and children

**CP Outputs:** Governance SWAP, national investment & capacity development plan; Strategic & capacity development plans for Parliament, Ombudsman, MHRC, MEC.

**Implementing Partner(s):** Malawi Human Rights Commission.

**Responsible Partners:** Ministry of Justice and Constitutional Affairs; Office of the Ombudsman;

The Malawi Human Rights Commission (MHRC) is a constitutional governance institution, under chapter XI, mandated to protect and investigate violations of human rights in the country. Further, the Human Rights Act, articles 12, empowers the Commission to protect and promote human rights in Malawi.

The Malawi Growth and Development Strategy (MGDS) recognize the importance of human rights within the context of good governance and democracy. The vision of MHRC is for a Malawi Society where Human rights are respected and enjoyed by all. Its mission in the 2011 – 2015 Strategic Plan positions the Commission to realize its mission of leading the protection and promotion of human rights and to provide access to effective remedies for human rights grievances as well as develop a culture of respect and responsibility for human rights by government, its agencies, private sector institutions and all peoples in Malawi.

Malawi Human Rights Support project intends to come up with a national action plan on human rights, an elaborate and human rights architecture that enhances coordination amongst human rights actors such as the Malawi Human Rights Commission and Office of the Ombudsman and equip them with appropriate skills, collaborative planning and action on state party reporting and advocacy for UPR recommendations implementation and enhanced working relationship between constitutional bodies and civil society organizations on human rights.

The Commission will have an oversight of the project assisted by Secretariat in implementing the activities through Directorates. The Executive Secretary will be responsible for monitoring and reporting the execution of this project.

Programme Period: 2012-2016

Programme Component: Democratic Governance

Intervention Title: Malawi Human Rights Support

Budget Code: Award ID: 00067141

Project ID: 00083041

Duration: 1 year

Estimated annualized budget: 728,119.71 USD

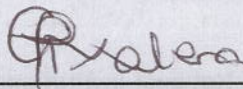
Allocated resources: 728,119.71 USD

Government

Regular 220,725.54 USD

Other: 507,394.17USD

Unfunded budget: USD

**Agreed by Implementing Partner:****Malawi Human Rights Commission:****Date :**

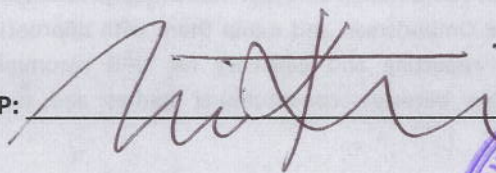
27/03/2013

Lilongwe, Malawi

HUMAN RIGHTS  
COMMISSION

2013 -03- 27

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**Approved by UNDG Agency:****UNDP:****Date :**

26/03/13

Lilongwe, Malawi





## 2013 ANNUAL WORK PLAN

		TIMEFRAME					PLANNED BUDGET	
EXPECTED CP OUTPUTS		Q 1	Q 2	Q 3	Q 4	RESPONSIBLE PARTY	Funding Source	Amount US\$
Output 1 A gender responsive national human rights action plan developed in a participatory manner and implemented								
Indicator 1: Number of institutions involved in the formulation of the NAP	1.1	Activity Result; Draft a Concept Note on National Human Rights Action Plan (HRNAP)						
Baseline: 0	1.1.1	x					MHRC	71305 Consultants - Local
Target: 20			x				OR	71620 Daily Subsistence Allowance - Local
MOV: NAP progress reports			x					72155 Svc Co-Public Admin, Politics
Target for 2013: 10 institutions participating in meetings			x					72505 Stationery and Other Office Supplies
								72311 Fuel, petroleum and other oils
								74210 Printing and Publications
								Sub-Total
								37,049.73
Indicator 2: % of gender sensitive actions in the NAP	1.2	Activity Result: Draft HRNAP						
	1.2.1			x			MHRC	71205 Consultants - International
							TRAC	71305 Consultants - Local
								30,000.00
								13,000.00

<b>Baseline: 0</b>		in Malawi and informed by thematic technical notes					71620 Daily Subsistence Allowance - Local	11,440.28
<b>Target: 80 %</b>		Conduct sub national validation workshops that dovetail into a national validation of the <i>draft</i> NAP,	X				72155 Service Contracts –	15,618.69
<b>MOV: NAP document</b>							72505 Stationery and Other Office Supplies	232.30
<b>Target for 2013: Human Rights NAP formulated</b>		Approve NAP			X		72311 Fuel, petroleum and other oils	3,434.27
							<b>Sub-Total</b>	<b>73,725.54</b>
		<b>TOTAL FOR OUTPUT 1</b>						<b>110,775.28</b>
<b>Output 2: Strengthened leadership and technical capacities of the Malawi Human Rights Commission and the Ombudsman to deliver on their human rights mandates effectively</b>								
<b>Indicator 1: %ge of human rights violation cases completed</b>	2.1	<b>Activity Result: Human Rights architecture with clearly defined roles for institutions established</b>						
<b>Baseline:</b> Partially developed 65% for MHRC and 20% for OoO	2.1.1	Review the legislation establishing the MHRC and the Ombudsman with a view to clarify their jurisdictions	X			MHRC OR	71300 consultants local	5,023.58
							71620 DSA - Local	1,000.00
							72155 Service Contracts -	4,175.52
							72311 Fuel, s	7,803.51
							72505 Stationery	2,400.00
							<b>Total 2.1</b>	<b>20,402.62</b>
<b>Target:</b> 84% cases completed (MHRC) and 50% (OoO)								
	2.2	<b>Activity result: Strengthened technical capacity for Malawi Human Rights Commission</b>						
	2.2.1	an envisioning exercise of the				MHRC OR	71200 consultants int'l	8,000.00



MOV: project annual reports	Target for 2013: 68% cases completed for MHRC and 25% for OoO	MHRC to clarify its role and approaches to promote and protect human rights;	X							71620 DSA	949.64
										72155 Service Contracts -	1,255.11
										72311 Fuel,	759.11
										72505 Stationery	349.78
										Sub-Total	11,313.64
	2.2.2	Prioritization and implementation of Capacity building initiatives: Training for MHRC commissioners and officers in thematic areas ; includes training in case management, investigative skills, human rights monitoring, investigative skills		X	X	X	MHRC	OR		71200 consultants int'l	10,000.00
										71300 consultants local	3,000.00
										75707 DSA - Local	1,747.33
										72155 Service Contracts -	3,500.71
										72505 Stationery	1,994.52
2.2.3	Engage a Technical Assistant.		X			MHRC	OR		72311 Fuel,	1,029.00	
									Sub-Total	21,271.57	
									71405 service contracts	20,000.00	
2.2.4	Investigate 40 complaints on human rights violation								Sub-Total	20,000.00	
			X	X	X	MHRC	OR		71405 Service Contract –	1,899.28	
									71620 DSA - Local	1,006.62	
									72155 Service Contracts -	1,424.46	
									72505 Stationery	728.06	
2.2.5	Public interest litigation in areas of systemic human rights violation								72311 Fuel,	2,015.18	
									Sub-Total	7,073.59	
			X	X	X	MHRC	OR		71405 Service Contract –	7,597.10	
									71620 DSA-Local	728.06	
									72155 Service Contracts -	569.78	
									72505 Stationery	158.27	





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accepted		ministries and departments on the implementation of key recommendations e.g. the independent police complaints commission							72505 Stationery	874.11
<b>Target for 2013:</b> 20% of accepted recommendations implemented, 5% of rejected recommendations accepted									72311 Fuel	2,532.37
									<b>Subtotal</b>	26,279.81
<b>MoV:</b> Annual Reports	3.1.4	Two National consultative meetings on UPR for the submission of the mid-term report by April 2013	X					MoJ	OR	8,500
									72311 Fuel,	5,000.00
									72505 Stationery	230.00
									<b>Subtotal</b>	13,730.00
<b>Indicator 2:</b> No. Of state party reports completed	3.1.5	Two National consultative meetings on UPR for the submission of the 2014 report		X				MoJ	OR	8,500.00
<b>Baseline:</b> 3									72311 Fuel	5,000.00
									72505 Stationery	230.00
									<b>Subtotal</b>	13,730.00
<b>Target:</b> 6	3.1.6	Drafting of the mid-term report on UPR for submission by April 2013	X					MoJ	OR	3,000.00
<b>Target for 2013:</b> 1 (to make it 4)									72311 Fuel,	2,000.00
									72505 Stationery	230.00
									<b>Sub-Total</b>	5,230.00
<b>MOV:</b> MoJ Annual Report	3.1.7	Begin drafting of the 2014 report on UPR in July 2013		X				MoJ	OR	230.00
									<b>Sub-Total</b>	230.00
	3.1.8	A tour to learn best UPR practices in two countries namely Zambia and Uganda		X				MoJ	OR	10,000.00
									75700 Tickets – Int'l	10,000.00
									75700 DSA - International	10,000.00
									<b>Sub-Total</b>	20,000.00
	3.1.9	Training for human rights unit on UPR and state party reporting		X				MoJ	OR	3,000.00
									72311 Fuel	1,500.00

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rights awareness strategy in place.	Strategy document	stakeholder mapping to identify human rights actors among non state actors such as CSOs and the media;								72311 Fuel,	221.56
										72505 Stationery	652.53
										Sub-Total	6,382.04
										75705 Learning Costs	7,684.99
										75706 Learning - Tickets	5,000.00
										75707 DSA	6,584.15
										Sub-Total	19,269.14
										71600 DSA - Local	341.87
Outcome 5: Effective and efficient management, partnership formation and	Strategy document	Public awareness sensitisation meetings including human rights day commemoration							72155 Service Contracts -	5,900.41	
										72311 Fuel	381.85
										72505	349.78
										Sub-Total	6,973.92
										71600 DSA - Local	185.18
										72155 Service Contracts -	1,408.63
										72311 Fuel	479.80
										74205 Audio Visual	1,392.80
										74210 Printing	10,303.14
Outcome 5: Effective and efficient management, partnership formation and	Strategy document	Publicise through media human rights issues including rights based approach to social service delivery							74225 Other Media Costs	308.63	
										Sub-Total	14,078.19
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monitoring and evaluation of the Programme.										
<b>Indicator:</b> % of activities successfully implemented  <b>Baseline:</b> 0%  <b>Target:</b> 85%  <b>Target for 2013:</b> 10%  <b>MoV:</b> Project progress reports	5.1	<b>Activity Result: Oversight and inputs from project Board.</b>								
	5.1.1	Project board meetings	X	X	X	X	MHRC	OR	71620 DSA- Local	3,621.28
									72155 Service Contracts -	6,584.15
									72311 Fuel	6,109.59
									72505 Stationery	6128.04
	5.1.2	Office running	X	X	X	X	MHRC	OR	72220 Furniture	12000
									72415 Courier Charges	316.55
									72425 Land Telephone	3,509.86
									72435 E-mail subscription	4,431.64
									72805 Compu. Hardware	8,000.00
									74505 Insurance	10,000.00
									73406 Maint of Equip	7,498.67
									73410 Maint Equipment	10,985.50
									<b>Sub-Total</b>	79,185.28
	5.2	<b>Activity Result: Undertake Project quality assurance, management and coordination</b>								
5.2.1	UNDP and Young Professionals salary (2 lawyers)	X	X	X	X	MHRC	TRAC	61100 Salary	39000	
								71105 Salary - NP Staff - TA	70,000	
5.2.2	Meetings: IP review etc		X		X			72400 comm&AV		
								75708 learning	5000.00	
5.2.3	Trainings UNDP P. Analyst and		X					75707 DSA	3000.00	
								75705 Learning costs	10,000.00	



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